

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING HELD AUGUST 3, 2021

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 5:00 p.m.

Board Members in Attendance:

Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Dennis Walter, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Adam Hines, James Kohler, Brittany Meczka, Geoff Meczka

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #22-08-01

Moved by O'Boyle, second by Sturgill, to approve the agenda as presented.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield

Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-08-02

Moved by Stang, second by Walter that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2021-2022 school year due to continuing education.

- a. Dawn Stopa from MA+15 to MA+30 – Step 24

2. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Leslie Kolasinski KES Third Grade Teacher effective end of day on 7/31/2021

3. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2021-2022 School Year:

- a. Kathleen Dick from KES Fifth Grade Teacher to KES Third Grade Teacher

4. EMPLOY 2021-2022 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2021-2022 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Courtney Smith – KES Fifth Grade Teacher – Step 0 BA - \$37,619.00
- b. Alex Stanley – KES Fifth Grade Teacher – Step 1 BA - \$39,274.00

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5. **EMPLOY KHS ASSISTANT PRINCIPAL – BRITTANY MECZKA**
The Superintendent recommends employment of Brittany Meczka as KHS Assistant Principal on a two (2) year contract at an annual salary of \$76,000.00 (Step 0). Contract is for 205 days per year, effective August 1, 2021.
6. **EMPLOY 2021-2022 CLASSIFIED STAFF**
The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2021-2022 school year:
 - a. Dawn Sherrill – Bus Driver – Step 10 - \$20.61/hr. – effective 8/24/2021
7. **APPROVE CLASSIFIED CONTINUING CONTRACT**
The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:
 - a. September Golden – Bus Driver – effective 8/18/2021
8. **AMEND CERTIFICATED/LICENSED STAFF CONTRACT**
The Superintendent recommends amending Suzanne Atkinson’s contract from KHS School Counselor Step 0 MA - \$39,903.00 to KHS School Counselor Step 0 MA - \$41,381.00 for the 2021-2022 school year.
9. **EMPLOY 2021-2022 EXTRA DUTY PERSONNEL**
The Superintendent recommends employment of the following individuals on extra duty contracts for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:
 - a. Chad Elliott – Head Freshman Football – Step – 4 - \$3,573.80
 - b. Andrew Hoch – Assistant Eighth Football – Step 3 - \$2,257.14
 - c. David Jones Jr. – Assistant Seventh Football – Step 7 - \$3,197.61
 - d. Timothy Giesel – Head Girls’ Soccer – Step 7 - \$6,959.51
 - e. Gregory Morgan – Head Boys’ Golf – Step 7 - \$4,702.37
 - f. David Slee – Head Girls’ Golf – Step 2 - \$3,009.52
 - g. Deborah Stroud – Assistant Cross Country (50%) – Step 1 - \$658.33
 - h. Lisa Medvetz – Junior Varsity Volleyball – Step 1 - \$2,821.42
 - i. Stacy Thacker – Head Seventh Volleyball – Step 3 - \$2,257.14
10. **EMPLOY CLASSIFIED SUBS FOR THE 2021-2022 SCHOOL YEAR**
The Superintendent recommends employment of the following 2021-2022 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:
 - a. Brian Chutes
Cleaning - \$10.73/hr.
Custodian/Maintenance - \$14.63/hr.
 - b. Louise McCaslin
Monitor - \$11.16/hr.

Ayes: Stang, Walter, O’Boyle, Sturgill, Wakefield
Motion carried.

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APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #22-08-03

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

11. APPROVE VOLUNTEER

The Superintendent recommends approving the following individual as a volunteer for the 2021-2022 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Kimberly Sturgill – Girls' Golf

Ayes: O'Boyle, Stang, Walter, Wakefield

Abstain: Sturgill

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #22-08-04

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE ADDENDUM TO SUPERINTENDENT'S CONTRACT

The Board recommends approving the annual salary of the Superintendent shall increase by 2.5%, retroactively, beginning on August 1, 2021, and shall also increase by 2.5% on August 1, 2022 and again on August 1, 2023. The per diem for each Contract year shall be calculated by dividing the annual salary by 260.

B. APPROVE CONSULTING AGREEMENT WITH DR. JOE CLARK

The Superintendent recommends approving the Consulting Agreement with Dr. Joe Clark as presented.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield

Motion carried.

COMMENTS/CONCERNS

Board Members:

Patricia Wakefield – Welcome Brittany to the district.

Superintendent:

Daniel White – Welcome Brittany to the district as our new Assistant Principal at the High School.

ADJOURNMENT #22-08-05

Moved by Walter, second by Sturgill to adjourn the special meeting at 5:09 p.m.

Ayes: Walter, Sturgill, O'Boyle, Stang, Wakefield

Motion carried.

Patricia Wakefield, President

Adam Hines, Treasurer/CFO